

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on June 18, 2025, with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Tom Rozier, Secretary
 Sharene Carr, Treasurer
 David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on June 18, 2025, at 6:00PM by President J. Steven Weisinger. All Board members were present. Also present were Fire Chief Jason Oliphant, Assistant Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistant Andrea Meek, Administrative Assistant Yesenia Espinosa, District Legal Counsel John Peeler (Attending Virtual) and District Auditor Jon Watson with BrooksWatson and Co.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner David Cooper, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on May 21, 2025.

Addressing item 5a of the agenda, the Board took action on the following:

Jon Watson presented the 2023-2024 district audit to the Board and informed the board of the auditing process. He informed the board that the ESD received an unmodified opinion which is the highest level of assurance that the auditor can give.

Upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to accept and approve the district audit as presented.

Addressing item 5b of the agenda, the Board took action on the following:

Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report.

Upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to accept the financial report as presented and approve payment of the District's monthly bills.

Addressing item 6a of the agenda, the Board took action on the following:

Office Administrator Crystal LaCaze informed the board that the district had two pay apps for district construction projects this month one for Station 94 and the other for Station 96/Training Facility.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner David Cooper, the Board voted unanimously to approve St. 96/Training Facility Pay App 015 to LaW Construction.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner David Cooper, the Board voted unanimously to approve St. 94 Renovation Pay App 003 to LaW Construction.

Office Administrator Crystal LaCaze informed the Board regarding new Station 91/Administration Building. CmaR results have come in and the Building Committee & Martinez Architects will be interviewing on Tuesday and will have a recommendation for a Special Called Meeting on June 26, 2025 at 8:00AM.

Addressing item 6b of the agenda, no action was taken.

Addressing item 6c of the agenda, the Board took action on the following:

Office Administrator, Crystal LaCaze presented the Board the Billboard Lease Agreement for Rigid Roofing to be effective as of July 1, 2025.

Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner David Cooper to accept and approve the new Billboard lease agreement with Rigid Roofing, the Board unanimously authorized the Fire Chief to execute the new lease.

Fire Chief requested permission for staff to execute future Billboard leases due to time between Board meetings.

Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner Chuck Frank the Board voted unanimously to delegate future billboard leases to be executed by Fire Chief.

Addressing item 6d-6i of the agenda, no action was taken.

Addressing item 7a of the agenda, Office Administrator Crystal LaCaze reviewed the Truth in Taxation material received from County Tax Office. She presented a proposed calendar to the Board for approval to submit to the Tax Office. The Board approved the proposed calendar. Ms. LaCaze will email the material to the Tax Office and the Board in order to have Commissioners hold the dates.

Upon a motion made by Commissioner David Cooper and seconded by Commissioner Sharene Carr, the Board voted unanimously to approve a Resolution designating the Montgomery County Tax Office to prepare the District tax rate calculations and notices and authorize staff and legal counsel to provide truth in taxation material to the Tax Office.

Addressing item 7b-c of the agenda, no action was taken.

Addressing items 8-10 of the agenda, the board convened into closed session at 6:48PM.

Addressing item 11 of the agenda, the board reconvened into open session at 7:25PM.

Addressing item 12 of the agenda, no action was taken.

Addressing item 13a of the agenda, Fire Chief Oliphant informed the board of the following:

1. Call Volume Report for May 2025
2. 2 New Pumpers final inspections will be during July 7-11

Addressing item 13b of the agenda, the Board took action on the following:

Office Administrator Crystal LaCaze informed the Board about joining a cooperative purchasing program for Station 96 furniture that allows to purchase furniture at discounted prices.

Upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to accept TIPS agreement authorizing Fire Chief to execute.

Addressing item 13c of the agenda, Fire Chief Jason Oliphant updated the Board on the Legislative Committee regarding the 2965 Bill being on the Governor's desk for his signature regarding municipalities annexing areas that they can't provide coverage for.

Addressing item 14 of the agenda, no action was taken.

Addressing item 15 of the agenda, there being no further business, upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to adjourn at 7:45PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1